Applications are invited for the following Administrative positions under the criteria of the University of Peshawar followed by the Bacha Khan University, Charsadda, under Section-46B of the Khyber Pakhtunkhwa Universities (Amendment) Act-2016.

Note-1:
- Appointments against these positions will be made as per Khyber Pakhtunkhwa Universities (Amendment) Act, 2016.

Note-2:
- Those who have already applied need not to apply, their applications are considered, however, they may update their academic record till the closing date.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Position Required</th>
<th>Position Required Qualification &amp; Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Registrar (BPS-20) (One post)</td>
<td>Master’s degree with 18 years Teaching/Administration experience in a University in Lecturer scale and above or 18 years Class-I service in Administrative under Government/Autonomous/Semi-Autonomous body.</td>
</tr>
<tr>
<td>2</td>
<td>Controller of Examinations (BPS-20) (One post)</td>
<td>Master’s degree with 18 years’ service in the University in Teaching/Administrative experience in a University in Lecturer’s scale and above. Knowledge of conductions in senior positions will be given preference.</td>
</tr>
<tr>
<td>3</td>
<td>Treasurer (BPS-20) (One post)</td>
<td>1st Class M.Com/MBA/Chartered Accountant/Master in Economics with 18 years’ experience in BPS-17 or above in the relevant field.</td>
</tr>
</tbody>
</table>

Instruction/Terms & Conditions:

1) Candidates must clearly indicate the post applied for and specialization/skills possessed.

2) Candidates serving in Government, Semi Government and Autonomous Bodies should route their applications through proper channel.

3) The selected candidates will be governed by the Statutes, Rules/Regulation of Bacha Khan University, Charsadda.
4) Only short-listed candidates will be called for interview. University will not be held responsible for non-receipt or late receipt of call letters for interview.

5) The University reserves the right to increase or decrease the number of post(s) or not to fill any post.

6) Applicants should apply only on the prescribed form available at University website: www.bkuc.edu.pk or on hard copies, available at the Office of the Registrar, Bacha Khan University, Charsadda. The fee is acceptable in the form of Bank draft of UBL Charsadda branch code 0232 A/C 0991741-2, @ Rs. 2,000/ per application in favour of the Treasurer, Bacha Khan University. Original Bank Receipt should be attached with the application form.

7) Attested photocopies of all DMCs, degree’s, certificates, experience certificates, appointment letters, CNIC, (3) recent passport size photographs, must be attached with the Application Form.

8) The candidates having Foreign Degree/ certificate will provide Equivalency Certificate from HEC, Islamabad.

9) Eligibility in all aspects shall be reckoned upon closing date of advertisement.

10) Landline telephone number, mobile number, Postal and Email addresses must be written on the application form.

11) All applications must reach the office of the undersigned on or before September 07, 2016, incomplete applications or applications received after the due date will not be considered.

12) Candidates applying for more than one position should do so on separate forms with all relevant copies and bank draft/receipt.

13) No TA/DA will be given for attending the test/interview.

Errors and Omissions, if any, will be rectified by the University.

REGISTRAR
Bacha Khan University, Charsadda
Phone: 091-6540064 Fax No. 091-6540069